



**EXAMINATION CIRCULAR 6/251**

**APPEAL FOR RE-CHECKING OF EXAMINATION RESULTS**  
**FIRST SEMESTER EXAMINATION, ACADEMIC SESSION 2025/2026**

- **Postgraduate Programmes**
- **Undergraduate Programmes (Full Time & Offshore)**
- **Diploma Programmes**

The regulations for examination results re-checking appeals processes are as follows:-

1. Appeals for the re-checking of examination results for First Semester Examination, Academic Session 2025/2026 can be submitted within the following period :-

**11<sup>th</sup> MARCH 2026 to 10<sup>th</sup> APRIL 2026**

**APPEALS FOR THE RE-CHECKING OF EXAMINATION RESULTS RECEIVED AFTER THE DEADLINE WILL NOT BE CONSIDERED BY THE UNIVERSITY.**

2. Regulation of rechecking examination result is not equivalent to the reassessment of examination answer scripts. **Rechecking is only to ensure that all answers in the scripts have been graded and the calculation of marks awarded are correct.**
3. The process for the appeals of re-checking examination results can be initiated by filling in the "**APPLICATION FORM FOR APPEAL FOR RE-CHECKING OF EXAMINATION RESULTS**" (English language version) which can be downloaded/obtained from the website at <https://bpa.usm.my/>.
4. The following document must be attached with the completed application form :-

EXAMINATION CIRCULAR 6/251 (10 MARCH 2026)  
**APPEAL FOR RE-CHECKING OF EXAMINATION RESULTS**  
FIRST SEMESTER EXAMINATION, ACADEMIC SESSION 2025/2026

(a) **A copy of ePayment slip**

A payment of RM50.00 (Fifty Malaysian Ringgit Only) for the re-checking of each examination paper is payable at <https://epayment.usm.my>.

**OR**

(b) **A copy of the official receipt issued by the USM's Bursary**

**"Refund Policy:** The examination results re-checking fee will be refunded to the student **only in the event of a grade change.**"

The application form and receipt must be sent to:

(a) **FOR STUDENTS OF MAIN CAMPUS, OFFSHORE PROGRAMMES, ACADEMIC COLLABORATION PROGRAMMES AND POSTGRADUATE PROGRAMMES**

Deputy Registrar, Examination and Graduation Unit,  
Academic Management Division, Registry, Level 5, Chancellory Building,  
11800 USM, Penang.  
(E-mail: [exam@usm.my](mailto:exam@usm.my))

(b) **FOR STUDENTS OF TUANKU SYED SIRAJUDDIN ENGINEERING CAMPUS**

Senior Assistant Registrar, Academic Management Division, Registry,  
Tuanku Syed Sirajuddin Engineering Campus, Universiti Sains Malaysia,  
14300 Nibong Tebal, Penang.  
(E-mail: [bpa.eng@usm.my](mailto:bpa.eng@usm.my))

(c) **FOR STUDENTS OF HEALTH CAMPUS**

Assistant Registrar, Academic Management Unit, Registry,  
Health Campus, Universiti Sains Malaysia,  
16150 Kubang Kerian, Kelantan  
(E-mail: [anizan@usm.my](mailto:anizan@usm.my))

**PAYMENT VIA CHEQUES WILL NOT BE ACCEPTED**

5. The Examination and Graduation Unit will announce the outcome of the application as soon as confirmation for the re-checking of examination result is received from the respective school.

Thank you.



**(AMRA BINTI OTHMAN)**

Deputy Registrar

Examination and Graduation Unit

Academic Management Division

Reference No. : USM.(O) 25/1/xiii/c Jld.34

Date of Issue : 10<sup>th</sup> March 2026

Date of Expiry : 10<sup>th</sup> April 2026

Examination and Graduation Unit, Academic Management Division, Registry,  
Universiti Sains Malaysia, Level 5, Chancellory Building, 11800 USM, PENANG.

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Web : bpa.usm.my & pendaftar.usm.my