



**PEKELILING PEPERIKSAAN 16/2018**

**RAYUAN PENYEMAKAN SEMULA KEPUTUSAN PEPERIKSAAN**

**PEPERIKSAAN KSCP,  
SIDANG AKADEMIK 2017/2018**

- **Pelajar Program Pengajian Ijazah Tinggi**
- **Pelajar Program Pengajian Ijazah Pertama (*Penuh Masa Program Pesisir, Program Usaha Sama Akademik & Program Pengajian Jarak Jauh*)**
- **Pelajar Diploma Kejururawatan**

Peraturan yang perlu dipatuhi bagi rayuan penyemakan semula keputusan peperiksaan adalah seperti berikut :-

1. Tempoh permohonan rayuan penyemakan semula keputusan peperiksaan bagi Peperiksaan KSCP, Sidang Akademik 2017/2018 adalah seperti berikut :-

**21 OGOS 2018 hingga 14 SEPTEMBER 2018**

**RAYUAN PENYEMAKAN SEMULA KEPUTUSAN PEPERIKSAAN YANG DITERIMA SELEPAS TEMPOH DI ATAS TIDAK AKAN DIPERTIMBANGKAN OLEH PIHAK UNIVERSITI.**

2. Peraturan penyemakan semula keputusan peperiksaan bukan bermaksud penilaian semula skrip jawapan. **Penyemakan semula akan melibatkan hanya pengesahan sama ada setiap jawapan di dalam skrip jawapan telah diberikan markah dan pengiraan markah adalah betul.**

RAYUAN PENYEMAKAN SEMULA KEPUTUSAN PEPERIKSAAN

PEPERIKSAAN KSCP,  
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3. Permohonan rayuan penyemakan semula keputusan peperiksaan adalah dengan mengisi “**BORANG PERMOHONAN RAYUAN PENYEMAKAN SEMULA KEPUTUSAN PEPERIKSAAN**” (versi Bahasa Malaysia) yang boleh dicetak dari laman sesawang [pendaftar.usm.my](http://pendaftar.usm.my) ATAU [bpa.usm.my](http://bpa.usm.my) ATAU diperolehi di **kaunter perkhidmatan Bahagian Pengurusan Akademik, Jabatan Pendaftar, Aras 5, Bangunan Canselori, USM, Pulau Pinang (Kampus Induk).**
4. Borang permohonan yang telah dilengkapkan hendaklah dilampirkan bersama dokumen berikut :-
  - (a). **Salinan penyata pembayaran ePayment**  
Pembayaran sebanyak RM25.00 (Ringgit Malaysia Dua Puluh Lima Sahaja) bagi setiap kertas peperiksaan yang disemak semula boleh dibuat melalui laman sesawang <https://epayment.usm.my>.
  - ATAU**
  - (b). **Salinan resit rasmi pembayaran yang dikeluarkan oleh Jabatan Bendahari USM**

Borang permohonan dan salinan resit pembayaran hendaklah dihantar kepada pejabat berikut :-

- (a). **PELAJAR KAMPUS INDUK, KAMPUS KESIHATAN, PROGRAM PESISIR, PROGRAM PENGAJIAN JARAK JAUH, PROGRAM USAHA SAMA AKADEMIK DAN PROGRAM PENGAJIAN SISWAZAH**  
- Timbalan Pendaftar, Unit Peperiksaan dan Pengijazahan, Bahagian Pengurusan Akademik, Jabatan Pendaftar, Aras 5, Bangunan Canselori, 11800 USM, Pulau Pinang.
- (b). **PELAJAR KAMPUS KEJURUTERAAN**  
- Timbalan Pendaftar Kanan, Jabatan Pendaftar, Kampus Kejuruteraan, Universiti Sains Malaysia, 14300 Nibong Tebal, Pulau Pinang.

**PEMBAYARAN MELALUI CEK TIDAK DITERIMA**

**RAYUAN PENYEMAKAN SEMULA KEPUTUSAN PEPERIKSAAN**

PEPERIKSAAN KSCP,  
SIDANG AKADEMIK 2017/2018

5. Pejabat Unit Peperiksaan dan Pengijazahan (Bahagian Pengurusan Akademik, Jabatan Pendaftar) akan memaklumkan keputusan permohonan penyemakan sebaik sahaja pengesahan diterima daripada pusat pengajian yang berkenaan.

Sekian, terima kasih.

**' BERKHIDMAT UNTUK NEGARA '**  
*" Memastikan Kelestarian Hari Esok "*



**( MOHD AZIZUDIN BIN MOHD SHARIFF )**

Timbalan Pendaftar  
Unit Peperiksaan dan Pengijazahan  
Bahagian Pengurusan Akademik

No. Rujukan : USM.(O) 25/1/xiii/c Jld.33

Tarikh Keluar : 21 Ogos 2018

Tarikh Luput : 15 September 2018

Unit Peperiksaan dan Pengijazahan, Bahagian Pengurusan Akademik, Jabatan Pendaftar,  
Universiti Sains Malaysia, Aras 5, Bangunan Canselori, 11800 USM, PULAU PINANG.

No. Telefon : 04 653 3479

No. Faksimili : 04 657 3409

E-Mel : azizudin@usm.my

Web : [pendaftar/usm.my](http://pendaftar/usm.my) & [bpa.usm.my](http://bpa.usm.my)

**BORANG PERMOHONAN RAYUAN PENYEMAKAN SEMULA KEPUTUSAN PEPERIKSAAN**

**1. ARAHAN KEPADA CALON**

- 1.1 Perkara 2 hingga 4 dalam borang ini hendaklah diisi dengan betul dan lengkap.
- 1.2 Bayaran hendaklah dibuat di Jabatan Bendahari, USM iaitu sebanyak **RM25.00** bagi setiap kertas peperiksaan yang disemak semula.

- **Kampus Induk** : Unit Pengurusan Hasil & Kewangan Pelajar, Jabatan Bendahari, Tingkat Bawah, Bangunan H23, Kompleks Cahaya Siswa.
- **Kampus Kejuruteraan** : Seksyen Akaun Pelajar, Jabatan Bendahari
- **Kampus Kesihatan** : Jabatan Bendahari

**ATAU**

1.2.1 Pembayaran melalui ePayment (**Laman Sesawang <https://epayment.usm.my>**).

**\* Pembayaran melalui CEK TIDAK DITERIMA.**

- 1.3 Borang permohonan bersama **SALINAN RESIT RASMI PEMBAYARAN/PENYATA ePAYMENT** hendaklah dihantar kepada :

- (a). **PELAJAR KAMPUS INDUK, KAMPUS KESIHATAN, PROGRAM PESIRIR, PROGRAM PENGAJIAN JARAK JAUH, PROGRAM USAHA SAMA AKADEMIK DAN PROGRAM PENGAJIAN SISWAZAH**

Timbalan Pendaftar, Unit Peperiksaan dan Pengijazahan,  
Bahagian Pengurusan Akademik, Jabatan Pendaftar, Aras 5, Bangunan Canselori, 11800 USM, PULAU PINANG

- (b). **PELAJAR KAMPUS KEJURUTERAAN**

Timbalan Pendaftar Kanan, Jabatan Pendaftar, Kampus Kejuruteraan, Universiti Sains Malaysia, Seri Ampangan, 14300 Nibong Tebal, PULAU PINANG.

**2. BUTIRAN CALON**

- 2.1 Nama Penuh : \_\_\_\_\_
- 2.2 **NOMBOR KAD PENGENALAN** : \_\_\_\_\_
- 2.3 **ANGKA GILIRAN** : \_\_\_\_\_
- 2.4 Alamat Surat Menyurat : \_\_\_\_\_
- 2.5 Program & Tahun Pengajian : \_\_\_\_\_
- 2.6 Nombor Telefon Bimbit : \_\_\_\_\_

2.7 Kertas peperiksaan yang disemak semula :-

BIL.	KOD & TAJUK KURSUS	GRED	SEMESTER

**3. BAYARAN**

3.1 Jumlah Bayaran = RM \_\_\_\_\_

**(SILA KEPILKAN SALINAN RESIT/BUKTI PEMBAYARAN BERSAMA DENGAN BORANG INI)**

**4. TANDATANGAN CALON** : \_\_\_\_\_ **TARIKH** : \_\_\_\_\_



**EXAMINATION CIRCULAR 16/2018**

**APPEAL FOR RE-CHECKING OF EXAMINATION RESULTS**

**KSCP EXAMINATION,  
ACADEMIC SESSION 2017/2018**

- **Postgraduate Programmes**
- **Undergraduate Programmes (*Full Time, Offshore Programmes, Academic Collaboration Programmes & Distance Learning Programmes*)**
- **Diploma in Nursing**

The regulations for examination results re-checking appeals process are as follows:-

1. Appeals for the re-checking of examination results for the KSCP Examination, Academic Session 2017/2018 can be submitted within the following period :-

**21 AUGUST 2018 to 14 SEPTEMBER 2018**

**APPEALS FOR THE RE-CHECKING OF EXAMINATION RESULTS RECEIVED AFTER THE DEADLINE WILL NOT BE CONSIDERED BY THE UNIVERSITY.**

2. Regulation of rechecking examination result is not equivalent to the reassessment of examination answer scripts. **Rechecking is only to ensure that all answers in the scripts have been graded and the calculation of marks awarded are correct.**

APPEAL FOR RE-CHECKING OF EXAMINATION RESULTS

KSCP EXAMINATION,  
ACADEMIC SESSION 2017/2018

3. The process for the appeals of re-checking examination results can be initiated by filling in the “**APPLICATION FORM FOR APPEAL FOR RE-CHECKING OF EXAMINATION RESULTS**” (English language version) **available online at [pendaftar.usm.my](http://pendaftar.usm.my) OR [bpa.usm.my](http://bpa.usm.my) OR** the printed forms are available from the service counter at the **Academic Management Division, Registry, Level 5, Chancellory, USM, Penang (Main Campus)**.
4. The following document must be attached with the completed application form :-
  - (a). **A copy of ePayment slip**  
A payment of RM25.00 (Twenty Five Malaysian Ringgit Only) for the re-checking of each examination paper is payable at <https://epayment.usm.my>.

**OR**

  - (b). **A copy of the official receipt issued by the USM’s Bursary**

The application form and receipt must be submitted to the respective departments :-

- (a). **FOR STUDENTS OF MAIN CAMPUS, HEALTH CAMPUS, OFFSHORE PROGRAMMES, DISTANCE EDUCATION PROGRAMMES, ACADEMIC COLLABORATION PROGRAMMES AND POSTGRADUATE PROGRAMMES**
  - Deputy Registrar, Examinations and Graduation Unit, Academic Management Division, Registry, Level 5, Chancellory Building, 11800 USM, Penang.
- (b). **FOR STUDENTS OF ENGINEERING CAMPUS**
  - Senior Deputy Registrar, Registry, Engineering Campus, Universiti Sains Malaysia, 14300 Nibong Tebal, Penang.

**PAYMENT VIA CHEQUES WILL NOT BE ACCEPTED**

**APPEAL FOR RE-CHECKING OF EXAMINATION RESULTS**

KSCP EXAMINATION,  
ACADEMIC SESSION 2017/2018

5. The Examinations and Graduation Unit will announce the outcome of the application as soon as confirmation for the re-checking of examination results is received from the respective school.

Thank you.

**' BERKHIDMAT UNTUK NEGARA '**

*" Transforming Higher Education for a Sustainable Tomorrow "*



**( MOHD AZIZUDIN BIN MOHD SHARIFF )**

Deputy Registrar  
Examinations and Graduation Unit  
Academic Management Division

Reference No. : USM.(O) 25/1/xiii/c Jld.33

Date of Issue : 21 August 2018

Date of Expiry : 15 September 2018

Examinations and Graduation Unit, Academic Management Division, Registry,  
Universiti Sains Malaysia, Level 5, Chancellory Building, 11800 USM, PENANG.

Tel. No. : 04 653 3479

Faks No. : 04 657 3409

E-Mail : azizudin@usm.my

Web : [pendaftar/usm.my](http://pendaftar/usm.my) & [bpa.usm.my](http://bpa.usm.my)

**APPLICATION FORM FOR APPEAL FOR RE-CHECKING OF EXAMINATION RESULTS**

**1. INSTRUCTION TO CANDIDATE**

1.1 Articles 2 to 4 in this form must be properly and completely filled in.

1.2 Payment must be made, which is **RM25.00 for each examination paper reviewed** at Bursary, USM.

- **Main Campus** : Student Accounts & Revenue Management Section, Bursary, Ground Level, H23 Building, Cahaya Siswa Complex.
- **Engineering Campus** : Student Finance Section, Bursary
- **Health Campus** : Bursary

**OR**

1.2.1 Via ePayment (Website : <https://epayment.usm.my>)

**\* Payment via cheques WILL BE NOT ACCEPTED.**

1.3 The application form with **A COPY OF PAYMENT RECEIPT/ePAYMENT SLIP** must be sent to :

(a). **FOR ALL STUDENTS OF MAIN CAMPUS, HEALTH CAMPUSE, OFF-SHORE PROGRAMMES, DISTANCE LEARNING PROGRAMMES, ACADEMIC COLLABORATION PROGRAMME AND POSTGRADUATE PROGRAMMES**

Deputy Registrar, Examinations and Graduation Unit, Academic Management Division, Registry, Level 5, Chancellory Building, 11800 USM, PENANG.

(b). **FOR ALL STUDENTS OF ENGINEERING CAMPUS**

Senior Deputy Registrar, Registry, Engineering Campus, Universiti Sains Malaysia, Seri Empangan, 14300 Nibong Tebal, PENANG.

**2. DETAILS OF CANDIDATE**

2.1 Full Name : \_\_\_\_\_

2.2 **NRIC/PASSPORT NUMBER** : \_\_\_\_\_

2.3 **INDEX NUMBER** : \_\_\_\_\_

2.4 Address : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2.5 Programme & Year of Study : \_\_\_\_\_

2.6 Mobile Phone Number : \_\_\_\_\_

2.7 Course(s) to be re-checked :-

NO.	COURSE CODE & TITLE	GRADE	SEMESTER

**3. PAYMENT**

3.1 Amount of Payment = RM \_\_\_\_\_

*(PLEASE ENCLOSE A COPY OF PAYMENT RECEIPT TOGETHER WITH THIS FORM)*

**4. CANDIDATE'S SIGNATURE** : \_\_\_\_\_ **DATE** : \_\_\_\_\_